

## Guidelines for the collaborators of *Lusitania Sacra*

1. *Lusitania Sacra* is a peer reviewed university journal published by the Centre of Religious History Studies of the Catholic University of Portugal, its main scope being the religious history of Portugal.

2. The journal's structure includes: papers; research notes; scientific chronicles; critical reviews; bibliography; and occasionally testimonies. Each volume aims for unity, chronological or by theme, namely by creating working files.

3. According to the theme and/or chronology of each volume, the journal's editorial team requests contributions. It also accepts proposals for texts, as long as these are previously unpublished and have scientific value.

4. Proposed original texts are reviewed by the journal's board. As long as these are considered pertinent, the original texts are submitted for the opinion of two referees. Authors are then informed of the decision to publish or not publish their text, or of the need to change or rewrite the text according to the indications given by the referees. The consultation and opinion process is anonymous.

5. Proposed articles should:

- Have a maximum of 70,000 characters.
- Be written in Portuguese, Spanish, French, English or Italian.
- Have an abstract of 10 lines and 3-5 keywords in Portuguese and English (as well as in the language of the article, should it not be one of these two).
- Be submitted in digital format, in a *word* or compatible file, and be emailed to [secretariado.cehr@ft.lisboa.ucp.pt](mailto:secretariado.cehr@ft.lisboa.ucp.pt) or delivered at the journal's offices.
- Include a cover page with the following information: title of the article, name of the author, academic or professional institution of the author, postal and electronic address, and telephone number.

6. The author shall have access to the first proof for proof-reading. No significant changes to the structure or size of the text are allowed.

7. Authors of papers and research notes receive a copy of the journal, 25 offprints of the respective text and a *pdf* file with the text as published. Authors of scientific chronicles and critical reviews receive a copy of the journal. In exchange, authors grant the Catholic University of Portugal the non-exclusive right to publish these same texts under any format and make the texts available at the University's Institutional Repository, where they are inserted in *pdf* format for free access one year after being published in paper format.

8. *Lusitania Sacra* abides by the spelling of the 1990 Portuguese Language Spelling Agreement.

9. References should be guided by the Portuguese Norm 405-1 of January 1995, which the journal applies systematically in its scientific chronicle, critical review and bibliography sections. In papers and research notes the responsibility of the critical apparatus (by using footnotes) belongs to the respective authors. See the following examples:

*Books:*

Pedro Penteadó – *Peregrinos da Memória: o Santuário de Nossa Senhora de Nazaré 1600-1785*. Lisboa: Centro de Estudos de História Religiosa da Universidade Católica Portuguesa, 1998.

*Parts of books:*

Luís Aguiar Santos – Pluralidade religiosa: correntes cristãs e não cristãs no universo religioso português. In *História Religiosa de Portugal*. Dir. Carlos Moreira Azevedo. Vol. 3: *Religião e Secularização*. Coord. Manuel Clemente; António Matos Ferreira. Lisboa: Círculo de Leitores, 2002, p. 399-501.

*Papers:*

Vanda Anastácio – Amenos desertos: em torno das éclogas de Frei Agostinho da Cruz. *Lusitania Sacra*. 11 (1999) 87-110.